

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NOTICE OF NEIGHBOURHOOD PLAN STEERING GROUP MEETING

**7.00pm on Monday 10 June 2019 in the Annexe room, Mechanics Institute,
Kirkby Malzeard
Members of the public welcome**

The purpose of the Steering Group, which is a committee of the Parish Council, is to produce a Neighbourhood Plan for Kirkby Malzeard, Laverton and Dallowgill in accordance with its Terms of Reference.

AGENDA

- 1. Welcome**
- 2. The function of the Steering Group.** Non-Councillor members to be added to Steering Group. GDPR compliance Consent form to be signed. Understanding the Terms of Reference. Consider extending Steering Group to add to range of expertise. Publicising the work of the Steering Group.
- 3. What does the Parish hope to achieve from a Neighbourhood Plan?** Discussion. Consider Case Study of similar village – Woodcote, Oxfordshire.
- 4. Non-planning issues.** How to accommodate these alongside the Neighbourhood Plan.
- 5. Produce a Project Plan.**
- 6. Information and Evidence gathering Strategy** – initial discussion
- 7. Consultation Strategy** – initial discussion
- 8. Funding.**
- 9. Any other business.**
- 10. Date of next meeting.**

PARISH CLERK Jen Hurford, Holmes Cottage, High Walk, Kirkby Malzeard HG4 3RY (Postal enquiries only) Tel: 01765 650363 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website www.kmldpc.btck.co.uk
Facebook: @kmldpc Dated 03.06.2019